Because technology is all about people.

2 rue Kléber – 92300 Levallois-Perret
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PMO

Job description :

As part of our development, the INTM Group is looking for a Project Management Officer (PMO) to support our key account clients in managing their projects.

As such, your role will be composed of two main fields of action:

- You will be the guarantor the Project Management on a set of strategic processes:
- The innovation process and its focus on the strategy and roadmap, its quality and efficiency ;
- The management of the project portfolio and their QCDR (Quality, Costs, Deadlines, Risks) follow-up ;
- Optimal use of allocated resources ;
- Respecting project management methodology and value creation.

You will be a constant support to the project management (project managers):

- Implementation and improvement of common project management methods, processes and tools;
- Support as back-up or technological resource (keeping schedules, budgets, etc.);
- Support to obtain arbitrations;
- Documentary support for the capitalization process and for using feedback from other projects;
- Leading a project managers' cell where best practices are exchanged ;
- Reporting: creating relevant indicators and dashboards to highlight the data monitored.

Profile description :

You have a 2-to-5-year degree and are familiar with PMI or Prince2 methodologies.

You know how to work in a team and are a great listener.

A good ability to adapt as well as rigor and precision will also be required for this position. A good command of English is appreciated.

This position is open to people with disabilities.

To apply for a job, go to https://www.intm.com/

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